

Year	2017	Semester	3rd Quarter	Department, Course, Etc.	General Education
Class Number		Name of Class	English III	Number of Credits	1
Name of Instructor					
Type of Class	—	Student Affiliation	1st year students	Student Year	1st year students

1	Name of Subject	English III
2	Key Words	communication, writing, skill, knowledge
3	Class Aims	Students will acquire the attitudes and abilities to use English to obtain information and to communicate actively in English. In this class, the specific aim is for students to acquire the basics of writing passages in English and the ability to write organized passages related to everyday topics.
4	Class Goals	Students are expected to be able to do the following after taking this class: 1. To be able to express their thoughts in English in a positive manner 2. To be able to understand the basic aspects of writing passages in English (specifically, process writing and paragraph writing) 3. To be able to understand basic grammar, usage, and vocabulary 4. To be able to write organized passages on topics from daily life or of social significance 5. To be able to give appropriate advice to others about their writing
5	Items of Common Education	2, 3
6	Ehime University Competencies Standards for Students	1. Assemble and organize appropriate information sources. 3. Construct ideas based on acquired knowledge and skills, then express them appropriately in verbal and written format. 6. Communicate appropriately through dialogue, discussion, and presentation in variety of settings (e.g. presentation, dialogue, discussion).
7	Class Content	The focus will be on the development of writing ability, but the four skills will be linked together to bring about their improvement in an organized manner.
8	Class Schedule	1. Process Writing, Paragraph Format, Paragraph Structure 2. Creating Topic Sentences 3. Improving Topic Sentences 4. Creating Supporting Sentences 5. Improving Supporting Sentences 6. Creating Detail Sentences 7. Improving Detail Sentences 8. Concluding Sentences 9. Review 10. Unity 11. Coherence 12. Cohesion 13. Editing Techniques 14. Review 15. Final Test Note: Teachers may change this class schedule to meet the special needs of the classes. Teachers will inform students of any changes to the syllabus.
9	Information for Out-of-class Learning	Students should complete all assigned class and homework exercises and also review each class to check they understand the work.
10	Assessment	Participation in class activities 30% Quizzes (and homework) 40% Final Exam(s) 30%
11	Requirement (Optional)	
12	Class Rules (Optional)	1. Students' attitudes in class will be evaluated, so it is important to participate actively in class activities. This will allow students to see the results of their study outside of class. Preparation and review are necessary for students to understand the content of the lesson and benefit from their study. Please listen to instructions in class, do preparation and review, and participate actively in class activities. 2. Students who are absent from a class should ask a classmate about what happened in the class and do the necessary preparation, review, and homework before the next class. 3. Students who are absent four or more times will receive a grade of "Not Evaluated." In such a case, you will not receive credit, so please be careful. 4. Students who come to class late cannot participate fully in class activities. Please come to the classroom before class starts. If you are late three times, it will be considered one absence. If you are 30 minutes or more late, it will be considered one absence. 5. As a rule, class activities will be conducted in English. Please make an effort to use English as much as possible. 6. During class, cell phones should be turned off and private conversations avoided.
13	Textbook Information	Title : Writing Design – The Basics of Paragraph Structure Author : Mark D. Stafford Publisher : Kinseido Publishing Students should buy the textbook before the first class meeting and bring it to class every week.
14	Reference Book Information	—
15	Other Information for Textbook/Reference Book	
16	Office Hours, Etc.	http://web.eec.ehime-u.ac.jp/officehour.html
17	Contact Address	http://web.eec.ehime-u.ac.jp/officehour.html
18	Webpage (Optional)	http://web.eec.ehime-u.ac.jp/
19	Others (Optional)	